

SUPERVISORS MEETING MINUTES

September 17, 2024

The regular meeting of the Sugarloaf Township Supervisors was held on Tuesday, September 17, 2024 at 6:30 P.M. as duly advertised in the Standard Speaker on December 15, 2023. In attendance was Chairman Joseph DiSabella, Supervisor Rick Weaver, Supervisor Richard Yost, Zoning Officer Henry Mieczynski, Township Office Manager Elizabeth Tolan and Attorney Joseph Baranko. Also in attendance was Tyler Kotch from Peter's Consultants.

Pledge of Allegiance to the Flag:

Public Comment on Items on Agenda Only: There was no public comment.

Resolution No. 11 of 2024: Resolution No.11 of 2024 regarding the submission of an LSA Local Grant application for the Larock Recreation Rehabilitation Project – Final Phase. A motion was needed for approval of this resolution to be included as part of the grant application. A motion was made by Supervisor Yost, seconded by Supervisor Weaver to approve Resolution No. 11 of 2024 as presented. The motion passed unanimously.

Resolution No. 12 of 2024: Resolution No.12 of 2024 regarding the submission of an LSA Local Grant application for a 2026 Freightliner M2 106 for the Road Department. A motion was needed for approval of this resolution to be included as part of the grant application. A motion was made by Supervisor Weaver, seconded by Supervisor Yost, to approve Resolution No. 12 of 2024 as presented. The motion passed unanimously.

Resolution No. 13 of 2024: Resolution No.13 of 2024 regarding the submission of an LSA Local Grant application for a new Basketball Court for Tomhicken Playground. A motion was needed for approval of this resolution to be included as part of the grant application. A motion was made by Supervisor Yost, seconded by Supervisor Weaver to approve Resolution No. 13 of 2024 as presented. The motion passed unanimously.

Ordinance No. 3 of 2024: A public hearing was held prior to the meeting regarding Ordinance No. 3 of 2024 which pertains to the CSJMA PennVest Loan debt obligation. A motion was needed for this ordinance. A motion was made by Supervisor Weaver, seconded by Supervisor Yost to approve Ordinance No. 3 of 2024 as presented. The motion passed unanimously.

Ordinance No. 2 of 2024: A public hearing was held prior to the meeting regarding Ordinance No. 2 of 2024 which pertains to a LERTA request from Sugarloaf Industrial & Logistics Holdings LP. A motion was needed for this ordinance. A motion was made by Supervisor Weaver, seconded by Supervisor Yost, to approve Ordinance No. 2 of 2024 as presented. The motion passed unanimously.

Minutes: Chairman DiSabella asked if there were any additions or corrections to the Minutes of the Regular Meeting on August 20, 2024. A motion was made by Supervisor Yost, seconded by Chairman DiSabella, to approve the minutes of the Regular Meeting as presented. The motion passed unanimously, and the minutes were placed on the front table for public review.

Bills: Supervisor Yost reviewed the Expenses Report of the General Fund for August 2024. A motion was made by Chairman DiSabella, seconded by Supervisor Weaver, to approve the bills as read, and to pay any and all bills in all funds that become due before the next regular meeting. The motion passed unanimously.

Financial Statement: Chairman DiSabella mentioned that the financial statement was attached to all agendas. A motion was made by Chairman DiSabella, seconded by Supervisor Yost, to dispense the reading and approve the financial report. The motion passed unanimously. Supervisor Yost signed the Financial Statement.

Police Department:

Chairman DiSabella reviewed the police activity report for August 2024. There were 104 calls for service. Magistrate fines collected for August 2024 amounted to \$945.68.

Fire Company: The Fire Department Report was not available for the meeting. It will be presented at next month's meeting.

Road Department:

The road department activity for August 2024 as well as road work under construction was reviewed by Supervisor Weaver. Chairman DiSabella was asked to provide information on the used Street Sweeper found in Maryland for purchase.

Zoning Report: (Chairman DiSabella)

1. The Zoning Officer read the Zoning Report for August 2024. There were fourteen permits issued and none denied. The Zoning Officer requested that a resolution be considered to appoint responsibility for enforcing our current noise ordinance. A special meeting was schedule for September 27, 2024 to address. Chairman DiSabella placed the Zoning Log for August 2024 on the front table.

Emergency Management:

The EMA Deputy Coordinator provided an update to the board. There will be a Federal Drill on October 22, 2024.

Sugarloaf Recreation Board: (Chairman DiSabella)

1. The recreation board meeting for August was held on September 4, 2024. The minutes have been received.
2. A motion was needed to accept the resignation of Recreation Board Member Misty Keck. A motion was made by Supervisor Yost, seconded by Supervisor Weaver to accept the resignation. The motion passed unanimously.
3. The Valley Chiefs would like to hold a Trunk or Treat event on October 26 from 5-8 or until the candy runs out. They also asked for permission to ask the police and fire departments to participate with a car and /or truck for the kids to enjoy. A motion was needed to approve the event. A motion was made by Chairman DiSabella, seconded by Supervisor Yost, to approve the event. The motion passed unanimously. The Valley Chiefs will need to reach out to the Chief of Police and the Fire Chief to determine if they would care to participate.

Tomhicken Recreation Board: (Chairman DiSabella)

The Tomhicken Recreation Board met on August 21, 2024 and their minutes have been received. They have provided a list of ongoing needs/concerns. The issue of the basketball court is being addressed by the submission of an LSA Local grant to replace the existing Basketball Court. The court is beyond repair.

Planning Commission:

The Planning Commission met on September 3, 2024 and the minutes have been received.

Subdivision/Lot Consolidation/Land Development:

Crossroads XOX, LLC:

1. Received a letter from the DEP stating approval of application for a new Individual NPDES Permit.

Hilliard Minor Subdivision:

1. Plans were accepted by the Planning Commission as Administratively Complete. They were presented to the Supervisor for approval. A motion was made by Supervisor Yost, seconded by Chairman DiSabella, to accept the Plans as Administratively Complete. The motion passed unanimously.
2. Received Engineer Twin Oaks' Review Letter with comments.
3. Received Zoning Officer Henry Mieczynski's Review Letter with comments.

SAI Sugarloaf Realty Gas Station:

1. Received the Act 2 Final Report from LaBella and the DEP indicating that remediation efforts have demonstrated attainment of the Statewide Health Standard for soil at the site in association with the release of heating oil from one 550-gallon UST.

CSJMA WWTP Upgrade/Expansion Project Land Development:

1. Plans were received from Entech Engineering and deemed Administratively Complete by Peters Consultants. The Plans were accepted as Administratively Complete by the Planning Commission and were presented to the Supervisors for approval. A motion was made by Supervisor Yost, seconded by Chairman Weaver, to accept the Plans as Administratively Complete. The motion passed unanimously.

Sugarloaf Industrial and Logistics Holdings, Inc.:

1. Revised Minor Subdivision and Land Development Plans for Buildings #382 and #294 were received. Copies were given to the Planning Commission for review.
2. Review Letters for both buildings were received from Zoning Officer Henry Mieczynski with comments

New Business:

1. Notice has been received from Luzerne County of Tax Appeals scheduled for September 18, 2024.
2. A motion after discussion was needed regarding the retention of the services of FSL Public Finance as a Financial Advisor for the municipality. A motion was made by Chairman DiSabella, seconded by Supervisor Weaver to approve the retention of services from FSL. The motion passed unanimously.

Old Business:

1. A Grant Fund payment in the amount of \$2,965.00 has been received from Luzerne County Recycling Program for our 2024 Recycling Event.

Correspondence: A signed and executed copy of the Hampton Inn / Top of the 80's Sewer Line Conveyance has been received for our files.

Public Comment (Residents and Taxpayers only) 5-minute limit:

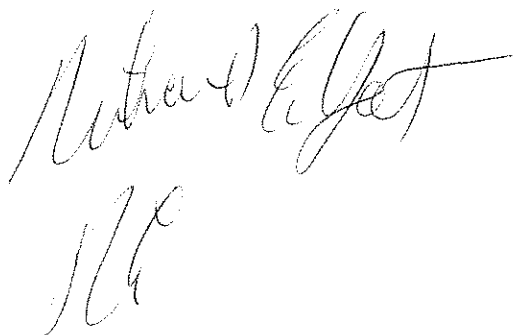
Mr. Andrew Anderson noted that the police were doing an excellent job regarding speeding, but that there still needs to be more speed limit signage on RT 93 and a hidden driveway sign below his property at the development entrance. He also asked about the work being done across the street from his property and was advised it was a timbering project.

Mr. Johnathan Ulianoski questioned the board about allowing a resident who lives at the property adjoining Larock Park to be on the recreation committee. All of the Board members responded that they felt it was not only appropriate but a benefit to the municipality and that the individual mentioned was very much appreciated for her service to the recreation committee. The board advised that the issues regarding the park and rules had been worked on extensively and the matter was resolved. Mr. Ulianoski questioned how

a person could get on the recreation board and the procedures regarding reorganization and replacement of a board member mid-term were explained by Township Officer Manager Elizabeth Tolan.

Chairman DiSabella asked for an update regarding the Oakhill Village Street Light situation. The municipality has still not had a response from PPL despite numerous requests. Township Office Manager Elizabeth Tolan will try once again, and if we still do not have completion on this matter, we will forward the situation to our Senator for assistance.

Adjournment: A motion was made by Supervisor Yost, Seconded by Supervisor Weaver to adjourn the meeting at 7:24 P.M.

A handwritten signature in black ink, appearing to read "Andrew W. Yost", with a large, sweeping flourish extending to the right. Below the main signature, there are several smaller, less distinct handwritten marks or initials.

FINANCIAL STATEMENT

August 2024

<u>GENERAL FUND</u>	\$	852,536.51
<u>STATE FUND</u>	\$	185,392.49
<u>MACHINERY FUND</u>	\$	133,768.63
<u>FIRE FUND</u>	\$	6,256.57
<u>PAYROLL FUND</u>	\$	6,187.50
<u>OAKHILL VILLAGE STREET LIGHT FUND</u>	\$	6,922.20
<u>DIPPLE MANOR STREET LIGHT FUND</u>	\$	2,251.38
<u>SUGARLOAF SEWER FUND</u>	\$	758,277.56
<u>PETTY CASH FUND Office</u>	\$	112.07
<u>PETTY CASH FUND Police</u>	\$	71.80
<u>SUGARLOAF RECREATION BOARD</u>	\$	12,045.35
<u>TOMHICKEN PLAYGROUND ASSOC</u>	\$	7,885.77
<u>ARP FUNDS</u>	\$	0
<u>FIRE ESCROW ACCOUNT (HOLDING ACCOUNT)</u>	\$	0

Richard E. Goff Sept 17, 2024